

Copenhagen Meeting Evaluation



Summary: Project partners indicated this was another successful meeting which met or exceeded their expectations. They were satisfied with the information provided before the meeting about the venue and accommodation. Most (12) felt that information about the preparatory work needed was clear and one neutral about this. The agenda was logical and comprehensive with all feeling they could influence it if necessary and all felt able to contribute to the meeting when they wanted to. Everyone was satisfied with the way the meeting was conducted. Over half felt that the computer free session was helpful. At the end of the meeting all had a clear idea of the stage which the project has reached and a clear idea of what they need to do before the next face to face meeting. Most (11) are satisfied with the communication channels to be used until the next face to face meeting. Most (12) are satisfied with the products of the project so far. A majority are confident that the project will achieve its aims. Eight of us feel that we could carry out distributed CCeD ourselves. Thanks to everyone for making this another 100% completed evaluation!

Areas of concern

The evaluation is again very positive so this means that the project can effectively deal with the few areas of concern. It seems that we all feel engaged with the project and that we feel we can influence these face to face meetings when we want.

- ⤴ It was not clear that the first part of the Thursday session was effectively CCeD session 4.
- ⤴ VITAE and Business Plan documents should have been more complete before the meeting.
- ⤴ There are concerns about whether a common business plan can be developed which is practical in the four VITAE partner countries.

Conclusion

The meeting went very well. It needed to be clearer that Thursday was CCeD session 4. There are clearly doubts about whether a common business plan can be developed.

Recommendations

1. We need to keep the rigorous structuring of CCeD sessions in the face to face meetings so that they are comparable to the online ones.
2. We already discussed various options for coping with the Business Plan problems but perhaps we need to be aware that the BP plan team need the support of the whole project group during the remainder of the project's lifetime.

Appendix: Additional comments

Preparatory work

More effort could have been done before the meeting in making the BP and the Vitea Couse scription more complete. Deadline for the final product is planned to be the end of October.

Did you find the computer free sections of the meeting helpful?

What is meant with 'computer free'?

to be fair, we should this for most of the sessions, there is definitely more attention

Only the last session was computer free, but it was difficult to exersise it properly. I think such sessions must be dissused and agreed upon properly

Suggestions for making the face to face meetings more effective

The meeting was more effective than our former meetings. But we are a group of 12-14, and sometimes it takes time to discuss matters (with so many participants).

I Think that we covered most subject ok, but may be more time could have been used for creative common development work. However this would probably imply more preparations by everybody before the meeting to be Successful.

the same: no computers on during the worksessions

It is working very good at the moment bcause everybody are working well and are well prepared. "If it ain't broken don't try to fix it".

I am satisfied with the main communication channels to be used between face to face project meetings.

for me personally regular online-meeting would be helpflug (e.g. 1 hour every two or three mounths)

yes, however we should not allow too long gaps between virtual and non-virtual meetings

I am satisfied with the products of the project so far.

The BP and the Vitae course descriptions could have been better, but the CoP seems before its time!!

I am confident that the project will achieve its aims

producing a unique business model will be very tricky

not sure if the business plan will work in all countries

Other

The CCeD can and should be used as a collaborative tool during the rest of the project. This helps us work as a common team:-)

CCeD session 4 seemed to be a repeat of session 3b.

This group of people is working very well together and it is nice to be a part of this project

